

Orchard City Council
Regular Meeting, July 08, 2025

1. Call to Order and Announce a Quorum is Present:
With a quorum of the Commissioners present, Mayor Matt Perreault called the Regular Meeting of the Orchard City Council to order at 5:00 p.m. on Tuesday, July 08th 2025, in the Council Chambers of the Orchard City Hall, 9714 Kibler, Orchard, Texas.
2. Roll Call:
Matt Perreault, Mayor
Morgan Supak, Commissioner
Renee Wesbrooks, Commissioner
Danielle Perreault, City Secretary
3. Visitors / Citizens Forum: The following guests were in attendance:
No one in attendance.
4. Commissioner Wesbrooks made a motion to approve June 09, 2025, regular council meeting minutes. Motion passed unanimously.
5. Commissioner Supak made a motion to approve June 16th, 2025, public hearing meeting minutes. Commissioner Wesbrooks abstained. Motion passed.
6. Commissioner Supak made a motion to approve June 16th, 2025, special meeting (FY change) meeting minutes. Commissioner Wesbrooks abstained. Motion passed.
7. Commissioner Supak made a motion to approve June 16th, 2025, special meeting (Ron Perrin quote/mac McStravick lease) meeting minutes. Commissioner Wesbrooks abstained. Motion passed.
8. Commissioner Supak made a motion to approve the Orchard Volunteer Fire Department Driveway Request, council will review the drawing and permit submitted to the city for approval of materials and site of driveway prior to build. Motion passed unanimously.
9. City of Orchard Lease Contracts. Commissioner Supak made a motion to approve the City of Orchard Lease contracts, amending the security deposit on the building contract to change it from \$500.00 to \$250.00. Commissioner Wesbrooks abstained. Motion passed.

City of Orchard Lease Contracts. Commissioner Supak made a motion to increase the monthly rent for Prairie Rose Emporium to \$250.00 per month starting September 01, 2025. Commissioner Wesbrooks abstained. Motion passed.
10. Commissioner Supak made a motion to approve the Q3-July25-September25 Budget. Commissioner Wesbrooks abstained. Motion passed.
11. Discuss/consider OCC Rental. Mayor Perreault made a motion to amend the rental rate and the times to 10am-4pm \$250.00 rental / \$100.00 deposit - 4pm-10pm \$500.00 rental/ \$200.00 deposit. Motion passed unanimously.

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12. Discuss/consider Park Rental. Modify park rental agreement to make similar to the OCC rental. Create standard park rules. Table/chair rental. Automatic locks for concession restrooms, kitchen, storage. \$50.00 concession stand rental / 1.00 per bag of ice (charged out of deposit- if ice is used).
13. Update on Code Enforcement. Look into court clerk. Mowing, city facilities are to only mow city property; no ditches and easements. Dani to get a map to council for review.
14. Update on Grants – CDBG group and Engineers did a site visit on July 02. Discussed the PWS and WWTP needs. Update on FY2022 and FY2023 grant (orchard waterline extension) requests, were denied for not being filled out correctly and they have not been able to do a proper environmental assessment of the location. Commissioner Wesbrooks made a motion to authorize Danielle Perreault as the city official contact for the Community Development Block Grant Program. Motion passed unanimously.
15. Executive Session. (N/A)
16. Commissioner Wesbrooks made a motion to approve the June 2025 financial statement. Motion passed unanimously.
17. Commissioner Wesbrooks made a motion to approve the payment of bills for June 2025. Commissioner Supak abstained from direct deposit to Jerome on 06-27-25. Mayor Perreault abstained from direct deposit on 06-27-25 (Danielle). Motion passed unanimously.
18. Announcements-
 - Commissioner Wesbrooks, pothole on Kibler Street coming towards FM1489, Galveston and N Missouri has one too.
 - Commissioner Wesbrooks, do another newsletter. (music-fest – auto bank draft water payments)
 - 06-11-25 – Texas Water Development Board came out and took water samples from the PWS.
06-20-25 – Third Coast came out and took waters samples from the PWS.
 - Tim hung the Burn Ban Sign outside of the Post Office.
 - Power Washer purchased and used. Birds are still nesting, so they are still creating a mess.
 - June 30, 2025, Citizen has requested (2) trees to be trimmed in alleyway (Randon Road).
 - June 27, 2025 - Called 3rd Coast Home & Commercial Services. City Hall roof leaks. Called Ryan Annoot (representative) who worked with the city, the company is no longer in business. He had me contact Fancisco from JMATT Roofing.

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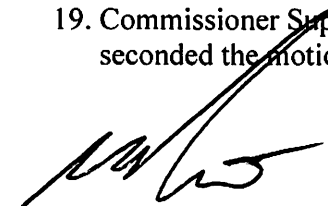
- On June 30, 2025 Francisco from JMatt Roofing, LLC came out to assess the City Hall Roof. He sees the locations that are leaking, it is bad roof flashing. He stated it looks like someone tried to repair it, but didn't know what they were doing.
- TCEQ violation- Up-to-date of Distribution System (valves and mains) due by July 12, 2025. (Dani created a distribution map to help in the process, waiting to get with Wes to locate the valves and mains)
- Jerome has a state required Sigma Consulting and Training Course on July 16, 2025, in Conroe. (Chemical Spill Response)
- TML Training Courses- Dani will attend this course.
TML Newly Elected Officials (city managers, secretaries and department heads)
August 7-8 / Waco – reserved and paid for
- July 03, 2025, we had (3) lift stations go down. Urbish came out and had to replace a motor in one and there were trash in the motors of the other two lift stations.
July 04, 2025, leak behind 428 N. Missouri. Could not locate the leak. Wes fixed it on Monday, July 07.
July 05, 2025, leak at PWS, it had been repaired.
- Energy Proposal has come in this month (June 19, 2025) and it has increased. The contract ends May 31, 2026.
- TDS contract ends May 31, 2026. This needs to be sent out for bids via newspaper at a minimum of 6 months prior to expiration.
- July 08, 2025, Luke from GrantWorks stopped by and offered services. They help cities with Grant processes.
- Follow up with the Railroad, they will not fill the potholes near the railroad tracks. They said they will only repair potholes if they touch the tracks. (Tim and Dani can repair the potholes with Aquaphault cold patch)
- Street light out on Arkansas/Magnolia. Repair ticket has been submitted.
- Fort Bend County Tax Assessor Tax Worksheet and Calendar due by Friday, July 11, 2025.
- Unpaid Water Bills – 1 is deceased, 1 moved out (possible increase the new service deposit in the Ordinance for Water and Sewer)
- Texas Municipal Clerks Association Course

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- We have the (5) Lead and Copper sampling containers. They are due back to Chaparral by September 01, 2025 so they can get them tested and submitted to TCEQ by September 30, 2025. I asked Tim to ask Jerome, if chooses the homes or do we (if we do where is the best locations to capture a variety of samples), I want to get these done and submitted as soon as possible (not last minute).
- Dr Cooley passed away about 6 months ago. He obtained the old City of Orchard Post Office way back when. (it was located in the area by PWS) His wife told James King that she is interested in giving it to the City of Orchard for free, but we would have to move it. James said he has a friend in Katy who moves homes/buildings, he said he could call him to get a price to move it. It has historical value for the city of Orchard.
- Council walk out to the OCC to see the storage area.

Next meeting Tuesday, August 12, 2025.

19. Commissioner Supak made a motion to adjourn the meeting at 6:20p.m. Commissioner Wesbrooks seconded the motion. Motion passed unanimously.



Matt Perreault, Mayor



City Secretary